



School of Medicine

ANNUAL REPORT

2019-2020

ANNEX IX – Organization and Management

University of Minho

1. EM GOVERNING AND ADVISORY BODIES, SUBUNITS AND COORDINATING BOARDS

EM GOVERNING BODIES

The School's Council

The School's Council is the collegial representative body responsible for management and general coordination of the School. The School's Council meets quarterly and integrates faculty, researchers, students and staff (the present composition is presented in point 2)

The School Presidency

The School Presidency integrates the President and the Vice-Presidents of the EM and, as the Directive Board of the EM, oversees the management of the School, meeting on a weekly basis. The present composition is: Nuno Sousa (President); Jorge Pedrosa (Vice-President for Research) Joana Palha (Vice-President for Education); Pedro Morgado (Vice-President for Planning and External Affairs).

The Scientific Council

The Scientific Council is responsible for the scientific policy for the EM, namely in what concerns the general guidelines for the planning and development of research, teaching and extension activities and matters related to the recruitment and promotion of the academic staff (the present composition is in point 2).

The Pedagogical Council

The Pedagogical Council is responsible for defining and supervising the pedagogical policy of the EM undergraduate and post-graduate degree programs (the present composition is in point 2).

EM ADVISORY BODIES

The Advisory Council of the School

The present Advisory Council of the School (ACS) was nominated in 2017, meets every two years and its composition is as follows.

UMinho/EM Members :

Rector of University of Minho (invited member) and the EM Presidency (Nuno Sousa, Jorge Pedrosa, Joana Palha and Pedro Morgado).

External Members:

Alistair Warren (University of Sheffield, United Kingdom); Arsélio Pato de Carvalho (University of Coimbra, Portugal); Joseph S. Gonnella (Thomas Jefferson University, United States of America); António Murta (Pathena, Portugal); Vasco Louro (Champalimaud Clinical Centre, Portugal); Claudia Schlegel (Bern School for Higher Studies in Nursing, Switzerland); President of *Administração Regional de Saúde do Norte Portugal (ARS-N), Portugal*; President of *Ordem dos Médicos, Portugal*

The external members have designated Prof. Alistair Warren as the ACS Coordinator.

The Advisory Council of the Scientific-Pedagogical Subunits

The Advisory Council of the Scientific-Pedagogical Subunits is the body that advises about the subjects involving the Scientific-Pedagogical Subunits and is composed by the coordinators of the Scientific-Pedagogical Subunits.

The School Secretary

The School Secretary coordinates all the activity of the school services and supports the School Presidency in the technical subjects. The present School Secretary is Doutora Ana Salgueira.

EM COORDINATING BOARDS

The ICVS Directive Board

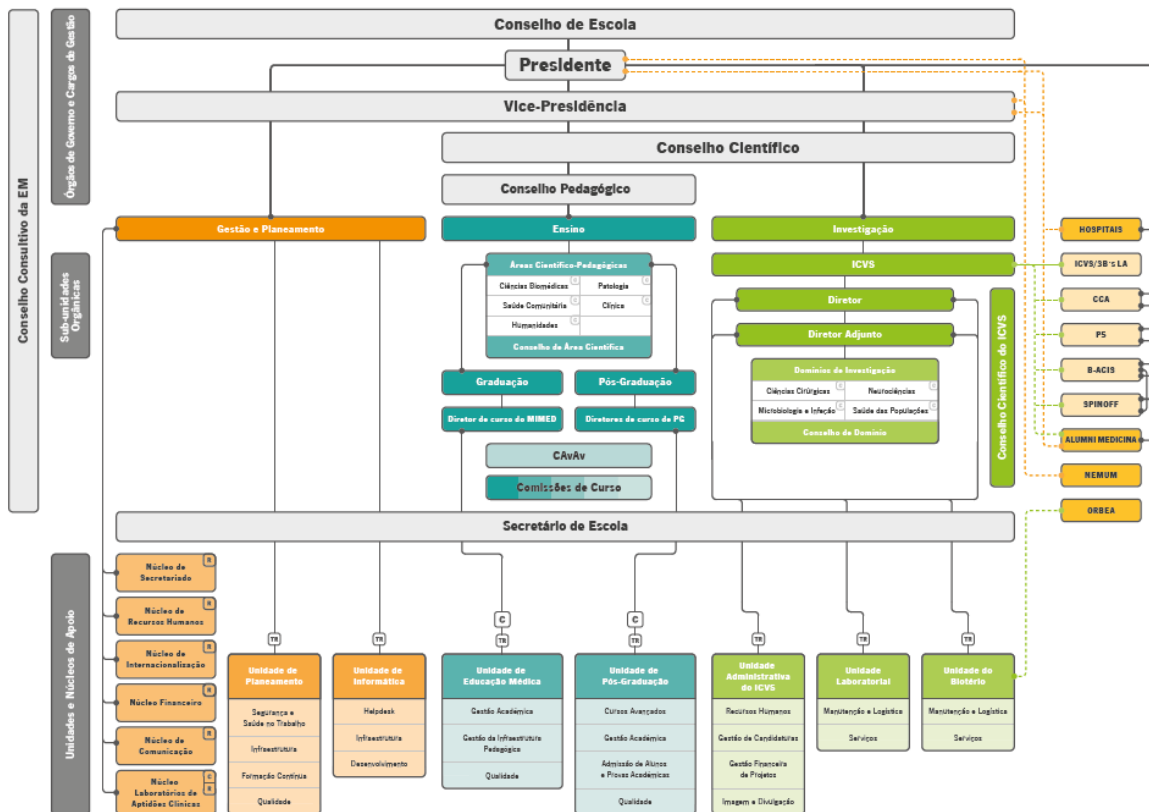
The ICVS Directive Board is the collegial body with functions of management and coordination of the ICVS. The Directive Board is responsible for ensuring the normal functioning and progress of activities and projects, promoting the articulation between the different Research Domains. The Directive Board of ICVS integrates: Jorge Correia-Pinto (ICVS Director), João Carlos Sousa (ICVS Deputy Director), João Bessa (Coordinator of the Neurosciences Research Domain), Fátima Baltazar (Coordinator of the Surgical Sciences Research Domain), Margarida Correia-Neves (Coordinator of the recently launched Population Health Research Domain), Agostinho Carvalho (Coordinator of the Microbiology and Infection Research Domain), Jorge Pedrosa (Vice-President for Research) and Nuno Sousa (Invited as EM President).

The Course Committees

The Course Committees are coordinated by EM Pedagogical Council. Their main responsibilities include the daily management of the courses, promoting the coordination of curricular units, seminars, internships and other activities within each degree, and the monitoring of the development of the degree programs proposing needed adjustments to the Pedagogical Council.

The EM has four Course Committees: the Committee for the Integrated Master Degree in Medicine, the Committee for the Master Degree in Health Sciences, the Committee for PhD Degree in Medicine, including the MD/PhD program, and the Committee for the PhD Degree in Health Sciences, including the PhD Program in Health Sciences (applied).

The Coordination of the Organic Subunits and of the Units and Support Offices



EM SUBUNITS

The EM Scientific-Pedagogical Subunits: the Scientific Areas

The Scientific Areas are the EM organizational subunits, equivalent to the departments foreseen in the Statutes of the University of Minho, which constitute the basic cells of scientific-pedagogical organization and management of resources within each consolidated area of knowledge.

The EM has five Scientific Areas, which are statutorily acknowledged: Biomedical Sciences, Pathology, Community Health, Clinics and Humanities in Medicine. The duties of the Scientific Areas are to coordinate the curricular development and delivery in the corresponding areas, and assure the implementation of the adequate educational strategies and methods. The Scientific Areas agglutinate and articulate the curricular areas of the Medical Curriculum promoting the articulation between them, thus guaranteeing the overall coherence of the curriculum, paying attention to and eliminating omissions or repetitions.

The present Scientific Areas Coordinators are: Fernando Rodrigues for Biomedical Sciences; Jorge Pedrosa for Pathology; Jaime Correia de Sousa for Community Health; João Cerqueira for Clinics; João Bessa for Humanities in Medicine.

The Curricular Units and Modules of the Integrated Master Program in Medicine and the corresponding Coordinators are listed in point 3.

EM Research Subunit: the Life and Health Sciences Research Institute (ICVS)

The ICVS is the research unit incorporated in the EM, a subunit according to the EM Statutes, in which the scientific and technological development activities of the School are developed. The ICVS has its own governing bodies, according to the rules for research units integrated in the national system of Science and Technology, namely the Director (Jorge Correia-Pinto) and the Deputy Director (João Carlos Sousa), the Directive Board, the Scientific Council, presided by the Director, that integrates all the PhD members of ICVS, and the External Advisory Committee.

2. PRESENT COMPOSITION OF THE SCHOOL'S COUNCIL, THE SCIENTIFIC COUNCIL AND THE PEDAGOGIC COUNCIL

(Reference date 31/07/2020)

The School's Council

Fernando José Santos Rodrigues (President)
Jorge Manuel Nunes Correia Pinto
João José Fernandes Cardoso Araújo Cerqueira
João Miguel Seíça Bessa Peixoto
Patrícia Espinheira Sá Maciel
Patrício Ricardo Soares Costa
Cristina Isabel Nogueira Silva
António Gil Pereira Castro
Vítor Hugo Eira Pereira
João Filipe Pedreira Oliveira
Sandra Maria Teixeira Coutinho Pereira
Joana Isabel Neto Gomes
Sara dos Santos Martins
Caroline Isabel Borges Pereira

Scientific Council

Nuno Jorge Carvalho de Sousa (President)
Jorge Manuel Nunes Correia Pinto
António José Braga Osório Gomes Salgado
Cristina Isabel Nogueira Silva
João Carlos Cruz Sousa
João José Fernandes Cardoso Araújo Cerqueira
Jorge Manuel Rolo Pedrosa
Patrício Ricardo Soares Costa
Maria Margarida Teles Vasconcelos Correia Neves
António Jaime Botelho Correia de Sousa
Fernando José Santos Rodrigues

Pedagogic Council

Joana Almeida Pacheco Palha (President)

João José Fernandes Cardoso Araújo Cerqueira

Patrícia Espinheira Sá Maciel

Fernando José Santos Rodrigues

Jorge Manuel Rolo Pedrosa

António Jaime Botelho Correia de Sousa

José Miguel Gomes Moreira Pêgo

Andreia Isabel Sousa Miranda

Catarina Isabel da Silva Cunha

João Pedro Sousa Silva

José Filipe Martins Lopes da Costa

Juliana Andreia Fiúza Fernandes

Maria do Mar Lopes Mateus da Costa

Caroline Isabel Borges Pereira

Cláudio Manuel Duarte Oliveira

3. INTEGRATED MASTER PROGRAM IN MEDICINE: CURRICULAR UNITS AND MODULES COORDINATORS (2019-2020)

A – Six-year Integrated Master Program in Medicine

1st curricular year

Curricular Unit Module	Coordinator
Introduction to the Medical Degree	MANUEL JOÃO COSTA
Molecules and Cells	PAULA LUDOVICO
From Anatomy to Cellular Physiology	Paula Ludovico
Molecular Genetics Foundations	Fernando Rodrigues
Proliferation Differentiation Cellular and Death	Fernanda Marques
Functional and Organic Systems I	CARLA ROLANDA
Musculoskeletal System	
General Introduction and Skin I	Nuno Lamas
General Introduction and Skin II	Hugo Almeida
Digestive System	Ana Célia Caetano
Training in a Health Centre	ANDREIA EIRAS
First Aid	JOSÉ MIGUEL PÊGO
Option Project I	FERNANDO RODRIGUES
Vertical Domains I	CECÍLIA LEÃO

2nd curricular year

Curricular Unit Module	Coordinator
Functional and Organic Systems II	PATRÍCIA MACIEL
Cardiorespiratory System	
Cardiovascular System	Vítor Hugo Pereira
Respiratory System	Jorge Correia Pinto
Urinary System	Emanuel Dias
Reproductive System	Cristina Silva
Functional and Organic Systems Iii	JOÃO SOUSA
Nervous System	
Central Nervous System	Tiago Gil Oliveira
Peripheral Nervous System	Pedro Morgado
Endocrine System	João Sousa
Family, Society and Health I	JOHN YAPHE
Option Project II	ADHEMAR LONGATTO
Vertical Domains II	CECÍLIA LEÃO

3rd curricular year

Curricular Unit Module	Coordinator
Biopathology and Introduction to Therapeutics	CARLOS CAPELA
Musculoskeletal, immune and blood systems Inflammation/immunopathology	António Gil Castro
Microbiology and Infection Pathophysiological mechanisms in host pathogen / interaction	Margarida Correia-Neves
Nervous, Digestive and Endocrine Systems Genetic and environmental pathophysiology's	Alexandra Miranda
Cardiovascular, Respiratory and Urinary systems Multi- factorial diseases	Vítor Hugo Pereira
Introduction to Community Health	PEDRO GOMES PEREIRA
Introduction to Clinical Medicine	VÍTOR HUGO PEREIRA
Family, Society and Health II	JOHN YAPHE
Vertical Domains III	CECÍLIA LEÃO

4th curricular year

Curricular Unit Module	Coordinator
Health Centre Residencies I	LUÍS FIGUEIREDO
Medicine I Residency	NUNO SOUSA
Pneumology	Nuno Sousa
Cardiology	Vítor Hugo Pereira
Gastroenterology	Carla Rolanda
Maternal and Child Health Residency	JORGE CORREIA PINTO
Gynaecology / Obstetrics	Cristina Silva
Pediatrics	Jorge Correia Pinto
From Clinical to Molecular Biology I	NUNO SOUSA
Option Project III	FILIPA RIBEIRO
Clinical Neurosciences	JOÃO BESSA
Neurology	João Cerqueira
Psychiatry	João Bessa
Vertical Domains IV	CECÍLIA LEÃO

5th curricular year

Curricular Unit Module	Coordinator
Health Centre Residencies II	CLÁUDIA BULHÕES
Surgery Residency	NUNO SOUSA
General Surgery	
Orthopedics	
Neurosurgery	
Urology	
Otorhinolaryngology	
Ophthalmology	
Medicine II Residency	NUNO SOUSA
Infectious Diseases	
Endocrinology	
Hemato-oncology	
Reumatology	
Nefrology	
Dermatology	
Optional Residencies	PEDRO MORGADO
From Clinical to Molecular Biology II	NUNO SOUSA
Vertical Domains V	CECÍLIA LEÃO

6th curricular year

Curricular Unit Module	Coordinator
Health Centre Residency III - Final Training	PEDRO FONTE
Hospital Residencies - Final Training	NUNO SOUSA
From Clinical to Molecular Biology III	NUNO SOUSA
Optional Project – Final Training	PATRÍCIO COSTA / TIAGO GIL OLIVEIRA

B – Four-year Graduate Entry Program in Medicine

Curricular Unit Module	Coordinator
Fundamentals of Medicine	ANTÓNIO GIL CASTRO
MI – Metabolism	Carla Rolanda
M2- Circulatory	Vítor Hugo Pereira
M3- Respiratory	Vítor Hugo Pereira
M4- Genito-urinary	Patrícia Maciel
M5- Immunology and Infection	Carlos Capela
M6- Nervous and Locomotor	João Bessa
Community Health and Social Sciences and Humanities	PATRÍCIO COSTA

4. POST-GRADUATION PROGRAMS: CURRICULAR UNITS COORDINATORS (2019-2020)**A – Master in Health Sciences**

Curricular Unit	Coordinator
Biostatistics in Health Sciences	PATRÍCIO COSTA
Bioinformatics in Health Sciences	NUNO OSÓRIO
Epidemiology	JAIME CORREIA DE SOUSA
Laboratory Animal Sciences:	MARGARIDA CORREIA NEVES
Advanced Courses	JOANA PALHA
Laboratory Rotations	JOÃO SOUSA
Fundamentals in Genetics, Development and Neoplasia	FÁTIMA BALTAZAR
Fundamentals in Immunology and Infection	JORGE PEDROSA
Fundamentals in Neurosciences	TIAGO GIL OLIVEIRA
Research Methodologies	MANUEL JOÃO COSTA
Preparation and Presentation of the Dissertation Project	PATRÍCIA MACIEL
Dissertation	PATRÍCIA MACIEL

B – PhD in Health Sciences

Curricular Unit	Coordinator
Biostatistics in Health Sciences	PATRÍCIO COSTA
Bioinformatics in Health Sciences	NUNO OSÓRIO
Epidemiology	JAIME CORREIA DE SOUSA
Laboratory Animal Sciences	MARGARIDA CORREIA NEVES
Advanced Courses	JOANA PALHA
Laboratory Rotations	PAULA LUDOVICO
Fundamentals in Genetics, Development and Neoplasia	FÁTIMA BALTAZAR
Fundamentals in Immunology and Infection	JORGE PEDROSA
Fundamentals in Neurosciences	TIAGO GIL OLIVEIRA
Research Methodologies	MANUEL JOÃO COSTA
Congress Presentation	FERNANDO RODRIGUES
Scientific Paper	FERNANDO RODRIGUES
Preparation and Presentation of the Thesis Plan	FERNANDO RODRIGUES
Thesis	FERNANDO RODRIGUES

C – PhD in Medicine

Curricular Unit	Coordinator
Biostatistics in Health Sciences	PATRÍCIO COSTA
Bioinformatics in Health Sciences	NUNO OSÓRIO
Epidemiology	JAIME CORREIA DE SOUSA
Laboratory Animal Sciences	MARGARIDA CORREIA NEVES
Advanced Courses	JOANA PALHA
Laboratory Rotations	PAULA LUDOVICO
Fundamentals in Genetics, Development and Neoplasia	FÁTIMA BALTAZAR
Fundamentals in Immunology and Infection	JORGE PEDROSA
Fundamentals in Neurosciences	TIAGO GIL OLIVEIRA
Research Methodologies	MANUEL JOÃO COSTA
Congress Presentation	MARGARIDA CORREIA NEVES
Scientific Paper	MARGARIDA CORREIA NEVES
Preparation and Presentation of the Thesis Plan	TIAGO GIL OLIVEIRA
Thesis	TIAGO GIL OLIVEIRA